

**BIDDER'S CHECKLIST**

Did You:

- \*  Complete the following bid documents (FROM THIS PACKET ONLY SUBMIT PAGES **59** to **65**, along with any illustrations/brochures):
  - \*  Sign and notarize by jurat certificate the "Non-Collusion Affidavit" form. An "All-Purpose Acknowledgment" form will not be sufficient.
  - \*  Complete and sign the "Bid to be Submitted" form.
  - \*  Sign the "Bidder's Agreement" form. **Include (with bid) name and e-mail address for the City contact, if different from signatorem.**
  - \*  Recheck your math on each item extension and total column. Do not superimpose numerals on your bid forms. If erasures or interlineations appear on your bid form, they must be initialed by the person preparing the bid.
  - \*  Include your **\$5,000.00** bidder's security, bidder's bond, certified or cashier's check.  
**NOTE:** As information, the City will **NOT** accept company or personal checks for bid security.
  - \*  Include self-addressed, unstamped envelope (#10, 4- 1/8 x 9- 1/2) with bidder's security. **Please DO NOT seal your security, bidder's bond, certified or cashier's check in this envelope.** It is for returning the security to the bidder AFTER project award.
- \*  Submit one (1) ORIGINAL of all bid documents and submit one (1) DIGITAL COPY of all bid documents. Digital copy can be one (1) flash drive with an electronic version or email all bid documents to [city.clerk@stocktonca.gov](mailto:city.clerk@stocktonca.gov) .
- \*  Review all clarifications/questions/answers on the City's website at [www.stocktonca.gov/adminbid](http://www.stocktonca.gov/adminbid) and return signed, if applicable.
- \*  Deliver sealed bid to City Hall, City Clerk's Office (1st floor), 425 North El Dorado Street, Stockton, CA 95202, before **JUNE 2, 2022, at 2:00 p.m.** Sealed bid shall be marked "Bid" and indicate project name, number, and bid opening date.  
**Please note that some overnight delivery services do not deliver directly to the City Clerk's Office. This could result in the bid arriving in the City Clerk's Office after the bid opening deadline and therefore not being accepted. NOTE: The Stockton City Clerk's office is closed from 12 noon to 1 p.m. for lunch.**

- A) **STORMWATER DRAINAGE BASIN MAINTENANCE**
- B) **PUR 22-011**
- C) **JUNE 2, 2022**

**CONTACT INFORMATION:**

Information on Bid Process/Clarification/Technical Data
Alexandria De Lashmutt, Procurement Specialist
(209) 937-8357
E-mail: <a href="mailto:stocktonbids@stocktonca.gov">stocktonbids@stocktonca.gov</a>

\*If not completed as required, your bid may be voided.

**\*DISCLAIMER:** The City does not assume any liability or responsibility for errors/omissions in any document transmitted electronically.

**\*THIS FORM IS FOR YOUR INFORMATION ONLY AND DOES NOT NEED TO BE SUBMITTED WITH YOUR BID.**

# BID DOCUMENTS

- A) BID – STORMWATER DRAINAGE BASIN MAINTENANCE
- B) PUR 22-011
- C) JUNE 2, 2022

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**BID TO BE SUBMITTED**

<b>Item No.</b>	<b>Description</b>	<b>Est. Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	Stockton Airport Business Center Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
2.	Stockton Airport Business Center Inspections and Reports	6		
3.	Stockton Airport Business Center Maintenance Services	6		
4.	Stockton Airport Business Center Annual Discing and Mowing Basin Slopes	3		
5.	Stockton Airport Business Center Annual Grading and Sediment Removal	3		
6.	Arch Road Industrial Park Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
7.	Arch Road Industrial Park Inspections and Reports	6		
8.	Arch Road Industrial Park Maintenance Services	6		
9.	Arch Road Industrial Park Annual Discing and Mowing Basin Slopes	3		
10.	Arch Road Industrial Park Annual Grading and Sediment Removal	3		
11.	Charter Way Industrial Site Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
12.	Charter Way Industrial Site Inspections and Reports	6		
13.	Charter Way Industrial Site Maintenance Services	6		
14.	Charter Way Industrial Site Annual Discing and Mowing Basin Slopes	3		
15.	Charter Way Industrial Site Annual Grading and Sediment Removal	3		
16.	Western Pacific Industrial Park Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
17.	Western Pacific Industrial Park Inspections and Reports	6		
18.	Western Pacific Industrial Park Maintenance Services	6		

<b>Item No.</b>	<b>Description</b>	<b>Est. Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
19.	Western Pacific Industrial Park Annual Discing and Mowing Basin Slopes	3		
20.	Western Pacific Industrial Park Annual Grading and Sediment Removal	3		
21.	Airport Gateway Center Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
22.	Airport Gateway Center Inspections and Reports	6		
23.	Airport Gateway Center Maintenance Services	6		
24.	Airport Gateway Center Annual Discing and Mowing Basin Slopes	3		
25.	Airport Gateway Center Annual Grading and Sediment Removal	3		
26.	Riverbend repair of the mow-less sod, irrigation system low flow earthen channels, concrete channels and flumes, and energy dissipaters	1		
27.	Riverbend Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
28.	Riverbend Inspections and Reports	6		
29.	Riverbend Maintenance Services	6		
30.	Riverbend Annual Mowing Basin Slopes	3		
31.	Riverbend Annual Grading and Sediment Removal	3		
32.	Prologis Park at Duck Creek Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
33.	Prologis Park at Duck Creek Inspections and Reports	6		
34.	Prologis Park at Duck Creek Maintenance Services	6		
35.	Prologis Park at Duck Creek Annual Discing and Mowing Basin Slopes	3		
36.	Prologis Park at Duck Creek Annual Grading and Sediment Removal	3		
37.	Morada Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
38.	Morada Inspections and Reports	6		

Item No.	Description	Est. Quantity	Unit Price	Total Price
39.	Morada Storm Drainage Basin Maintenance Services	6		
40.	Morada Storm Drainage Basin Annual Discing and Mowing Basin Slopes	3		
41.	Morada Storm Drainage Basin Annual Grading and Sediment Removal	3		
42.	Arch Road Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
43.	Arch Road Inspections and Reports	6		
44.	Arch Road Storm Drainage Basin Maintenance Services	6		
45.	Arch Road Storm Drainage Basin Annual Discing and Mowing Basin Slopes	3		
46.	Arch Road Storm Drainage Basin Annual Grading and Sediment Removal	3		
47.	Eldorado Road Mobilization, Demobilization, Bonds, Permits, and Insurance on all work.	6		
48.	Eldorado Road Inspections and Reports	6		
49.	Eldorado Road Storm Drainage Basin Maintenance Services	6		
50.	Eldorado Road Storm Drainage Basin Annual Discing and Mowing Basin Slopes	3		
51.	Eldorado Road Storm Drainage Basin Annual Grading and Sediment Removal	3		
<b>TOTAL BID: The sum of Items 1 through 51</b>			<b>TOTAL BID</b>	

Any questions regarding specifications should be directed to Alexandria De Lashmutt, Procurement Division, at telephone (209) 937-8357.

\_\_\_\_\_  
FIRM

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
SIGNED BY

\_\_\_\_\_  
TITLE OR AGENCY

\_\_\_\_\_  
DATE

( )

\_\_\_\_\_  
TELEPHONE

**NOTE:**

Bidders are to mark their sealed bids to clearly indicate the content as:

- A) **STORMWATER DRAINAGE BASIN MAINTENANCE**
- B) **PUR 22-011**
- C) **JUNE 2, 2022**

**IF YOU DO NOT WISH TO BID, PLEASE RETURN YOUR BID IMMEDIATELY STATING REASON.**

**BIDDER'S AGREEMENT**

In submitting this bid, as herein described, the bidder agrees that:

1. They have carefully examined the specifications and all other provisions of this form and understand the meaning, intent, and requirements of same.
2. They have reviewed and understand all clarifications/questions/answers on the City's website at [www.stocktonca.gov/adminbid](http://www.stocktonca.gov/adminbid) .
3. They will enter into written contract and furnish the item(s)/service(s) in the time specified in strict conformity with the specifications and conditions contained therein for the price quoted by the bidder on this bid.
4. The proposed price is inclusive of all freight and handling charges and includes delivery to the City of Stockton, Municipal Service Center, or if specified, to the alternate point of delivery shown in the specifications.
5. They have signed and notarized the attached Non-Collusion Affidavit form whether individual, corporate or partnership. Must be "A Jurat" notarization.

\_\_\_\_\_  
FIRM

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
SIGNED BY

\_\_\_\_\_  
TITLE OR AGENCY

\_\_\_\_\_  
E-MAIL ADDRESS

**NOTE:** Bids are invalid which are unsigned, or not accompanied by **\$5,000.00** bid deposit or a bidder's bond. If erasures or interlineations appear on your bid form, they must be initialed by the person preparing the bid. Bids shall be mailed or delivered to:

**OFFICE OF THE CITY CLERK  
FIRST FLOOR, CITY HALL  
425 NORTH EL DORADO STREET  
STOCKTON, CALIFORNIA 95202-1997**

On or before **2:00 p.m. JUNE 2, 2022**, and publicly opened immediately thereafter in the City Council Chambers.

**SPECIAL NOTE: U.P.S. OR OTHER SPECIAL HANDLING SERVICES DO NOT DELIVER DIRECTLY TO THE CITY CLERK'S OFFICE. BIDDERS ARE ADVISED THAT IF A SPECIAL HANDLING SERVICE IS USED, BIDS MAY NOT REACH THE CITY CLERK'S OFFICE IN TIME FOR BID OPENING AND WILL BE REJECTED AND RETURNED TO BIDDER.**

**NON-COLLUSION  
AFFIDAVIT FOR INDIVIDUAL BIDDER**

**No. 1**  
STATE OF \_\_\_\_\_, \_\_\_\_\_)ss.  
County of \_\_\_\_\_)  
(insert)

\_\_\_\_\_ being first duly sworn, deposes and says: That on behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation to put in a sham bid, or that such other person, firm or corporation shall or should refrain from bidding; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

\_\_\_\_\_  
(Signature Individual Bidder)

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Seal \_\_\_\_\_

Signature \_\_\_\_\_

**No. 2**  
**AFFIDAVIT FOR CORPORATION BIDDER**  
STATE OF \_\_\_\_\_, \_\_\_\_\_)ss.  
County of \_\_\_\_\_)  
(insert)

\_\_\_\_\_ being first duly sworn, deposes and says: That they are the \_\_\_\_\_ of \_\_\_\_\_ a corporation, which corporation is the party making the foregoing bid, that such bid is genuine and not sham or collusive, or made in the interest or behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation to put in a sham bid, or that such other person, firm or corporation shall or should refrain from bidding; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

\_\_\_\_\_  
(Signature Corporation Bidder)

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Seal \_\_\_\_\_

Signature \_\_\_\_\_

**No. 3**  
**AFFIDAVIT FOR FIRM, ASSOCIATION, OR CO-PARTNERSHIP**  
STATE OF \_\_\_\_\_, \_\_\_\_\_)ss.  
County of \_\_\_\_\_)  
(insert)

\_\_\_\_\_,  
each being first duly sworn, depose and say: That they are a member of the firm, association or co-partnership,  
designated as \_\_\_\_\_ who is the party making the foregoing bid; that the other partner, or partners, are \_\_\_\_\_ that such bid is genuine and not sham or collusive, or made in the interest or behalf of any person not named herein; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly with, or induced or solicited any other bid or person, firm or corporation shall or should refrain from proposing; and has not in any manner sought by collusion to secure to themselves any advantage over or against the City, or any person interested in said improvement, or over any other Bidder.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Seal \_\_\_\_\_

Signature \_\_\_\_\_